



**NOTICE OF AWARD TO RISO, INC.
Request for Proposal #083116
MULTI-FUNCTION COPIERS, PRINTERS, AND EQUIPMENT APPLICABLE TO SCANNED
DATA AND MANAGEMENT, IMAGE DUPLICATING, AND RELATED SOLUTIONS,
ACCESSORIES, SUPPLIES AND SERVICES**

October 19, 2016

RISO, Inc.
800 District Avenue, Suite 390
Burlington, MA 01803

Dear Ms. Lavoie:

Congratulations! You have been awarded an NJPA national contract for procurement of "Multi-Function Copiers, Printers, and Equipment Applicable to Scanned Data and Management, Image Duplicating, and Related Solutions, Accessories, Supplies and Services." Your proposal was accepted, deemed responsive, evaluated, and recommended for award by NJPA's Evaluation Committee as a solution to meet our members' needs. NJPA's Chief Procurement Officer and the Executive Director have approved a contract award to RISO, Inc., and this award will be effective on the date stated in the Acceptance and Award document.

This award means that you are now an "NJPA Awarded Contract Vendor" and are part of a select group of world-class vendors. We have attached the NJPA Acceptance and Award. Please check to make sure that your organization's authorized representative has signed this document and has provided a fully executed copy to NJPA.

Tom Morgan is your NJPA Contract Administrator and will be contacting you soon to discuss plans to make this contract a success for you and our members. Here is Tom's contact information:

Office Phone: 218-895-4119
Cell Phone: 608-219-5726
Email: Tom.Morgan@njpacoop.org

Sincerely,

Jonathan Yahn
Contracts and Compliance Manager

cc: Tom Morgan